

Narula Institute of Technology
81 Nilgunj Road, Kolkata – 700109



MINUTES OF THE BOS MEETING HELD
ON 23/3/2019 AT 11.00 AM

(Through online mode on Zoom platform)

MINUTES OF THE MEETING OF BOS HELD ON 23/3/2019 AT 03.00 P.M

Members present

Sl. No.	NAME OF FACULTIES	DESIGNATION
1	Prof. (Dr.) Sibapriya Mukherjee	Professor, Civil Engg. Dept. JU, External member expert of BOS committee, Narula Institute of Technology
2	Biman Mukherjee	Professor
3	Pradeep Kumar Bhunya	Professor
4	Ashimanta Sen Gupta	Professor
5	Sudip Basak	Professor
6	Chandra Sekhar Sen Majumdar	Professor
7	Jagadish Chandra Guha	Professor
8	Asit Kumar Mitra	Professor
9	Tanmay Laha	Associate Professor
10	Rajkumar Banerjee	Associate Professor
11	Susovan Sarkar	Associate Professor
12	Debasis Das	Associate Professor
13	Samirendra Mukhopadhyay	Assistant Professor
14	Puja Haldar	Assistant Professor
15	Arya Banerjee	Assistant Professor
16	Abhishek Sasmal	Assistant Professor
17	Shiladitya Mandal	Assistant Professor
18	Anasuya Mandal	Assistant Professor
19	Abhipriya Halder	Assistant Professor
20	Arpita Mandal	Assistant Professor
21	Abhishek Hazra	Assistant Professor
22	Chandrachudha Bhattacharyya	Assistant Professor
23	Sujoy Sarkar	Assistant Professor
24	Subhojit Chattoraj	Assistant Professor
25	Baibaswata Das	Assistant Professor
26	Sayan Amin	Assistant Professor
27	Sanku Mandal	Assistant Professor
28	Priyabratra Guha	Assistant Professor
29	Priyajeet Mondal	Assistant Professor
30	Sandeepan Saha	Assistant Professor
31	Priyanka Mazumdar	Assistant Professor
32	Amitava Bose	Assistant Professor

Members absent : Nil

Meeting was presided over by Prof. (Dr.) Sibapriya Mukherjee, Professor, Civil Engineering Department, Jadavpur University.

The following resolutions were adopted after detail deliberation.

Agenda 1:

Action required based on Academic Audit score:

HOD, Civil of NIT addressed to the chair giving thanks and personally briefed about the

Academic audit score that Civil Department have received and many faculty members suggested many ways to improve the same. Some of the suggestions are:

- Introduction few new training program
- Revision of the syllabus
- Frequent feedback system

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been Approved and accepted.

Agenda 2:

Approval Of Paper Setter Name

HOD, Civil, NiT placed the list of Paper setters for the end semester examination for Even semester subject before the BOS. It was also informed that all paper setter shall prepare two set of question papers, to enable moderators to choose questions. Paper setters shall also prepare question for both regular and backlog students. Format for the question paper will be distributed soon. BOS Approved the list which shall be forwarded to Controller of Examination.

Agenda 3:

Moderators Name Approval

HOD, civil, NiT also placed the list of Moderators for end semester examination which has also been accepted and approved by the committee. This approved list of moderator subject wise shall be forwarded to Controller of examination for implementation.

Agenda 4:

Departmental Budget

Another important agenda was to get the departmental budget Approved by BOS committee before placing same to Management. Departmental head placed the Budget for next semester which includes, laboratory equipment / instruments, repair and maintenance, stationary, Computer and other IT requirements. Requirement have been discussed and getting the justifications, BOS approved the Departmental Budget for forwarding same to higher authority for further action.

Meeting ended with vote of thanks to the expert member of the committee.



Narula Institute of Technology
81 Nilgunj Road, Kolkata–700109



MINUTES OF THE BOS MEETING HELD
ON 28/10/2019 AT 2.30 PM

MINUTES OF THE MEETING OF BOS HELD ON 28/10/2019 AT 02.30 P.M

Members present

Name	Designation
Prof. (Dr.)Sibapriya Mukherjee	Professor, Civil Engg. Dept. JU, External member expert of BOS committee, Narula Institute of Technology
Prof. (Dr.) Biman Mukherjee	Professor and H.O.D (Civil Engg. Dept.), NiT
Pradeep Kumar Bhunya	Professor, Civil Engg. Dept, NiT
Harish Ch Giri	Professor, Civil Engg. Dept, NiT
Ashimanta Sen Gupta	Professor, Civil Engg. Dept, NiT
Sudip Basak	Professor, Civil Engg. Dept, NiT
Biswajit Mukherjee	Professor, Civil Engg. Dept, NiT
Chandra Sekhar Sen Majumdar	Professor, Civil Engg. Dept, NiT
Jagadish Chandra Guha	Professor, Civil Engg. Dept, NiT
Tanmay Laha	Associate Professor, Civil Engg. Dept, NiT
Rajkumar Banerjee	Associate Professor, Civil Engg. Dept, NiT
Samirendra Mukhopadhyay	Assistant Professor, Civil Engg. Dept, NiT
Puja Halder	Assistant Professor, Civil Engg. Dept, NiT
Arya Banerjee	Assistant Professor, Civil Engg. Dept, NiT
Abhishek Sasmal	Assistant Professor, Civil Engg. Dept, NiT
Shiladitya Mandal	Assistant Professor, Civil Engg. Dept, NiT
Anasuya Mandal	Assistant Professor, Civil Engg. Dept, NiT
Abhipriya Halder	Assistant Professor, Civil Engg. Dept, NiT
Arpita Mandal	Assistant Professor, Civil Engg. Dept, NiT
Abhishek Hazra	Assistant Professor, Civil Engg. Dept, NiT
Chandrachudha Bhattacharyya	Assistant Professor, Civil Engg. Dept, NiT
Sujoy Sarkar	Assistant Professor, Civil Engg. Dept, NiT
Subhojit Chattoraj	Assistant Professor, Civil Engg. Dept, NiT
Souvik Sharma	Assistant Professor, Civil Engg. Dept, NiT
Baibaswata Das	Assistant Professor, Civil Engg. Dept, NiT
Krishnendu Chowdhury	Assistant Professor, Civil Engg. Dept, NiT
Utsha Sinha Roy	Assistant Professor, Civil Engg. Dept, NiT
Sayan Amin	Assistant Professor, Civil Engg. Dept, NiT
Amitava Bose	Assistant Professor, Civil Engg. Dept, NiT
Sanku Mandal	Assistant Professor, Civil Engg. Dept, NiT
Subhankar Dey	Assistant Professor, Civil Engg. Dept, NiT

Membersabsent:

Pradeep Kumar Bhunya	Professor, Civil Engg. Dept, NiT
Samirendra Mukhopadhyay	Assistant Professor, Civil Engg. Dept, NiT
Chandrachudha Bhattacharyya	Assistant Professor, Civil Engg. Dept, NiT
Subhojit Chattoraj	Assistant Professor, Civil Engg. Dept, NiT
Sanku Mandal	Assistant Professor, Civil Engg. Dept, NiT

Prof. (Dr.) Biman Mukherjee, HOD, Civil Engineering Department of NIT presides over the meeting as a chair person and officially welcomed the present members.

The following resolutions were adopted after detail deliberation.

Agenda 1:

Confirmation of the Minutes of last BOS meeting

The minutes of the last meeting held on 23rd of March, 2019 which was sent earlier, duly confirmed and approved.

Agenda 2:

Approval of Action taken report of the resolutions taken in the last meeting

The action taken report of the last meeting's resolution held on 8th of April, 2019 was noted.

Agenda 3:

Curriculum & Syllabus

HOD, Civil of NIT briefed on course curriculum structure upto 8 th semester. He also informed about the changes in credit points in line with the latest AICTE guideline and as per the suggestions of previous BOS meeting. He also informed that new curriculum and syllabus revision has been done keeping reference to the model syllabus published by AICTE and MAKAUT. HOD, Civil has informed that total credit has been kept as 160 as per AICTE guideline and other mandatory courses also been incorporated. Twelve (12) numbers of classes provided per credit.

BOS members suggested to increase credit for Structural Analysis from 3 to 4 and reduce Concrete Technology from 3 to 2.

After going through the curriculum, BOS members approved the options given as Professional Elective groups as below.

- A. Bridge Engineering, Pre stressed Concrete, Structural Dynamics
- B. Transportation Engineering, Infrastructure Planning & Design, Public Transport System
- C. Hydraulics, Water Supply and Plumbing, Waste water and Treatment
- D. Hydrology and Water Resource Engineering, Irrigation Engineering, Hydraulic Structure

- E. Ground Improvement & Technique, Urban Planning, Traffic Engineering and Planning
- F. Dynamics of Soil & Foundation, Finite Element Analysis, Advanced Structural Analysis
- G. Advanced Foundation Engineering, Advanced Transportation Engineering, Pavement Design
- H. Metro System and Engineering, Air & Noise Pollution and Control, Remote sensing and GIS

After discussion, revised curriculum from 1st to 8th semester and detail syllabus from 1st to 4th semester for 2018 admission batch have been accepted by the committee after incorporating their comments.

BOS committee also recommended for a periodic review of the curriculum and syllabus for updation, if felt necessary.

Agenda – 4

Academic audit score

HOD, Civil of NIT briefed about the Academic audit score that Civil Department have received and many faculty members suggested many ways to improve the same. Some of the suggestions are:

1. Some revision of the syllabus
2. Strengthen feedback system
3. Introduction of some new training programs

Agenda – 5

Academic and Administrative performance

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been Approved and accepted

Agenda – 6

List of Paper setters

HOD, Civil, NiT placed the list of Paper setters for the end semester examination for odd semester subject before the BOS. BOS Approved the list which shall be forwarded to Controller of Examination.

Agenda – 7

List of Moderators

HOD, civil, NiT also placed the list of Moderators for end semester examination which has also been accepted and approved by the committee. This approved list of

moderator subject wise shall be forwarded to Controller of examination for implementation.

Agenda - 8

Departmental budget

The departmental budget Approved by BOS committee before placing same to Management. Departmental head placed the Budget for next semester which includes, laboratory equipment / instruments, repair and maintenance, stationary, Computer and other IT requirements. Requirement have been discussed and getting the justifications, BOS approved the Departmental Budget for forwarding same to higher authority for further action.

Meeting ended with vote of thanks to the expert member of the committee.



Narula Institute of Technology
81 Nilgunj Road, Kolkata – 700109



MINUTES OF THE BOS MEETING HELD
ON 19/3/2020 AT 11.00 AM

(Through online mode on Zoom platform)

MINUTES OF THE MEETING OF BOS HELD ON 19/3/2020 AT 11.00 A.M

Members present

Sl. No.	NAME OF FACULTIES	DESIGNATION
1	Prof. (Dr) Santanu Bhanja	Professor, HOD Civil Engg. Dept. NITTTTR, External member expert of BOS committee, Narula Institute of Technology
2	Biman Mukherjee	Professor
3	Pradeep Kumar Bhunya	Professor
4	Harish Ch Giri	Professor
5	Ashimanta Sen Gupta	Professor
6	Sudip Basak	Professor
7	Biswajit Mukherjee	Professor
8	Chandra Sekhar Sen Majumdar	Professor
9	Jagadish Chandra Guha	Professor
10	Tanmay Laha	Associate Professor
11	Rajkumar Banerjee	Associate Professor
12	Samirendra Mukhopadhyay	Assistant Professor
13	Puja Haldar	Assistant Professor
14	Arya Banerjee	Assistant Professor
15	Abhishek Sasmal	Assistant Professor
16	Shiladitya Mandal	Assistant Professor
17	Anasuya Mandal	Assistant Professor
18	Abhipriya Halder	Assistant Professor
19	Arpita Mandal	Assistant Professor
20	Abhishek Hazra	Assistant Professor
21	Chandrachudha Bhattacharyya	Assistant Professor
22	Sujoy Sarkar	Assistant Professor
23	Subhojit Chatteraj	Assistant Professor
24	Souvik Sharma	Assistant Professor
25	Baibaswata Das	Assistant Professor
26	Sayan Amin	Assistant Professor
27	Amitava Bose	Assistant Professor
28	Sanku Mandal	Assistant Professor
29	Subhankar Dey	Assistant Professor

Members absent: Nil

1. Meeting was presided over by Prof. (Dr.) Santanu Bhanja, Professor & HOD, Civil Engineering Department, NITTTR.

Agenda 1:

Action required based on Audit Score:

HOD, Civil of NIT addressed to the chair giving thanks and personally briefed about the Academic audit score that Civil Department have received and many faculty members suggested many ways to improve the same. Some of the suggestions are:

- Introduction few new training program
- Revision of the syllabus
- Frequent feedback system

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been Approved and accepted.

Agenda 2:

Approval Of Paper Setter Name & Moderator:

HOD, Civil, NiT placed the list of Paper setters for the end semester examination for Even semester subject before the BOS. It was also informed that all paper setter shall prepare two set of question papers, to enable moderators to choose questions. Paper setters shall also prepare question for both regular and backlog students. Format for the question paper will be distributed soon.
BOS Approved the list which shall be forwarded to Controller of Examination.

HOD, Civil, NiT also placed the list of Moderators for end semester examination which has also been accepted and approved by the committee. This approved list of moderator subject wise shall be forwarded to Controller of examination for implementation.

Agenda 3:

Departmental Budget

Another important agenda was to get the departmental budget Approved by BOS committee before placing same to Management. Departmental head placed the Budget for next semester which includes, laboratory equipment / instruments, repair and maintenance, stationary, Computer and other IT requirements. Requirement have been discussed and getting the justifications, BOS approved the Departmental Budget for forwarding same to higher authority for further action.

Agenda 5:

Syllabus Updation and other Misc. point

BOS committee recommended for a periodic review of the syllabus for updation, if felt necessary. Other misc. points have also been discussed.

Meeting ended with vote of thanks to the expert member of the committee.

Narula Institute of Technology
81 Nilgunj Road, Kolkata – 700109



**MINUTES OF THE BOS MEETING HELD
ON 19/8/2020 AT 11.00 AM**

(Through online mode on Zoom platform)

MINUTES OF THE MEETING OF BOS HELD ON 19/3/2020 AT 11.00 A.M

Members present

Sl. No.	NAME OF FACULTIES	DESIGNATION
1	Prof. (Dr) Santanu Bhanja	Professor, HOD Civil Engg. Dept. NITTTR, External member expert of BOS committee, Narula Institute of Technology
2	Biman Mukherjee	Professor
3	Pradeep Kumar Bhunya	Professor
4	Harish Ch Giri	Professor
5	Ashimanta Sen Gupta	Professor
6	Sudip Basak	Professor
7	Biswajit Mukherjee	Professor
8	Chandra Sekhar Sen Majumdar	Professor
9	Jagadish Chandra Guha	Professor
10	Tanmay Laha	Associate Professor
11	Rajkumar Banerjee	Associate Professor
12	Samarendra Mukhopadhyay	Assistant Professor
13	Puja Halder	Assistant Professor
14	Arya Banerjee	Assistant Professor
15	Abhishek Sasmal	Assistant Professor
16	Shiladitya Mandal	Assistant Professor
17	Anasuya Mandal	Assistant Professor
18	Abhipriya Halder	Assistant Professor
19	Arpita Mandal	Assistant Professor
20	Abhishek Hazra	Assistant Professor
21	Chandrachudha Bhattacharyya	Assistant Professor
22	Sujoy Sarkar	Assistant Professor
23	Subhojit Chatteraj	Assistant Professor
24	Souvik Sharma	Assistant Professor
25	Baibaswata Das	Assistant Professor
26	Sayan Amin	Assistant Professor
27	Amitava Bose	Assistant Professor
28	Sanku Mandal	Assistant Professor
29	Subhankar Dey	Assistant Professor

Members absent: Nil

1. Meeting was presided over by Prof. (Dr.) Santanu Bhanja, Professor & HOD, Civil Engineering Department, NITTTR.

Agenda 1:

Action required based on Audit Score:

HOD, Civil of NIT addressed to the chair giving thanks and personally briefed about the Academic audit score that Civil Department have received and many faculty members suggested many ways to improve the same. Some of the suggestions are:

- Introduction few new training program and some beyond curriculum course
- Updatation of syllabus as per the need of Industry
- Frequen feedback from all stake holder

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been discussed and Approved.

Agenda 2:

Approval Of Paper Setter Name & Moderator:

HOD, Civil, NiT placed the list of Paper setters for the end semester examination for Even semester subject before the BOS. It was also informed that all paper setter shall prepare two set of question papers, to enable moderators to choose questions. Paper setters shall also prepare question for both regular and backlog students. Format for the question paper will be distributed soon.

BOS Approved the list which shall be forwarded to Controller of Examination.

HOD, Civil, NiT also placed the list of Moderators for end semester examination which has also been accepted and approved by the committee. This approved list of moderator subject wise shall be forwarded to Controller of examination for implementation.

Agenda 3:

Departmental Budget


Another important agenda was to get the departmental budget Approved by BOS committee before placing same to Management. Departmental head placed the Budget for next semester which includes, laboratory equipment / instruments, repair and maintenance, stationary, Computer and other IT requirements. Requirement have been discussed and getting the justifications, BOS approved the Departmental Budget for forwarding same to higher authority for further action.

Agenda 5:

Other Misc. point

BOS committee recommended for a periodic review of the syllabus for updation, if felt necessary. Other misc. points have also been discussed.

Meeting ended with vote of thanks to the expert member of the committee.



Narula Institute of Technology
81 Nilgunj Road, Kolkata – 700109



**MINUTES OF THE 1st MEETING, 2021 OF
BOS SCHEDULED TO BE HELD ON
2/7/2021 AT 11.00 AM**

(Through online mode on Zoom platform)

MINUTES OF THE MEETING OF THE BOS HELD ON 2/7/2021 AT 11:00 AM

Members present

1	Prof. (Dr.) Sibapriya Mukherjee	Professor, Civil Engg. Dept. JU, External member expert of BOS committee, Narula Institute of Technology
2	Prof. (Dr.) Biman Mukherjee	Professor and H.O.D (Civil Engg Dept), NiT
3	Prof. Pradeep Kumar Bhunya	Professor, Civil Engg. Dept, NiT
4	Prof. Harish Ch Giri	Professor, Civil Engg. Dept, NiT
5	Prof. Ashimanta Sen Gupta	Professor, Civil Engg. Dept, NiT
6	Prof. Sudip Basak	Professor, Civil Engg. Dept, NiT
7	Biswajit Mukherjee	Professor, Civil Engg. Dept, NiT
8	Prof. Chandra Sekhar Sen Majumdar	Professor, Civil Engg. Dept, NiT
9	Prof. Jagadish Chandra Guha	Professor, Civil Engg. Dept, NiT
10	Tanmay Laha	Asso. Professor, CE, NiT
11	Rajkumar Banerjee	Asso. Professor, CE, NiT
12	Samirendra Mukhopadhyay	Asst. Professor, CE, NiT
13	Puja Halder	Asst. Professor, CE, NiT
14	Arya Banerjee	Asst. Professor, CE, NiT
15	Abhishek Sasmal	Asst. Professor, CE, NiT
16	Shiladitya Mandal	Asst. Professor, CE, NiT
17	Anasuya Mandal	Asst. Professor, CE, NiT
18	Abhipriya Halder	Asst. Professor, CE, NiT
19	Arpita Mandal	Asst. Professor, CE, NiT
20	Abhishek Hazra	Asst. Professor, CE, NiT
21	Chandrachudha Bhattacharyya	Asst. Professor, CE, NiT
22	Sujoy Sarkar	Asst. Professor, CE, NiT
23	Subhojit Chattoraj	Asst. Professor, CE, NiT
24	Souvik Sharma	Asst. Professor, CE, NiT
25	Baibaswata Das	Asst. Professor, CE, NiT
26	Krishnendu Chowdhury	Asst. Professor, CE, NiT
27	Utsha Sinha Roy	Asst. Professor, CE, NiT
28	Sayan Amin	Asst. Professor, CE, NiT
29	Amitava Bose	Asst. Professor, CE, NiT
30	Sanku Mandal	Asst. Professor, CE, NiT
31	Subhankar Dey	Asst. Professor, CE, NiT

Members absent : Nil

Meeting was presided over by Prof. (Dr.) Sibapriya Mukherjee, Professor, Civil Engineering Department, Jadavpur University.

The following resolutions were adopted after detail deliberation

Agenda – 1

Action required based on Academic Audit score

HOD, Department of Civil Engineering, NiT addressed to the chair giving thanks and personally briefed about the Academic audit score that Civil Engineering Department have received and many faculty members gave many suggestions to improve the Academic audit score. Some of the suggestions are:

- Introduction few new training program
- Revision of the syllabus

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been Approved and accepted.

Agenda – 2

Approval of Paper setter name

HOD, Department of Civil Engineering, NiT placed the list of Paper setters for the end semester examination for ODD semester subjects before the BOS. It was also informed that all paper setter shall prepare two sets of question papers, to enable moderators to choose questions. Paper setters shall prepare question for both regular and backlog students. Format for the question paper will be distributed soon.

BOS Approved the list which shall be forwarded to Controller of Examination.

Agenda – 3

Moderators Name approval

HOD, Department of Civil Engineering, NiT also placed the list of Moderators for end semester examination which has also been accepted and approved by the committee. This approved list of moderator subject wise shall be forwarded to Controller of examination for implementation.

Agenda - 4

Departmental Budget

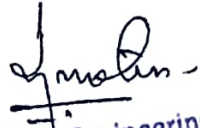
Another important agenda was to get the Departmental budget Approved by BOS committee before placing same to Management. Departmental head placed the Budget for next semester which includes, laboratory equipment / instruments repair and maintenance, stationary, Computer and other IT requirements. Requirement have been discussed and getting the justifications, BOS approved the Departmental Budget for forwarding same to higher authority for further action.

Agenda - 5

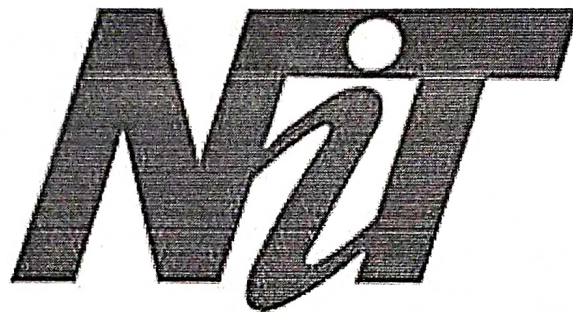
Feedback Analysis

It is also discussed that frequent feedback system should be implemented and feedback analysis should be done twice in a year.

Meeting ended with vote of thanks to the expert member of the committee.


Prof. (Dr.) Biman Mukherjee
HOD, Department of Civil Engineering
Narula Institute of Technology

Narula Institute of Technology
81 Nilgunj Road, Kolkata – 700109



**MINUTES OF THE BOS MEETING 2021,
CIVIL ENGINEERING DEPARTMENT FOR
B.TECH HELD ON 23/11/2021 AT
11.30 AM**

(Through Blended mode)

MINUTES OF THE MEETING OF THE BOS HELD ON 23/11/2021 AT 11:30 AM

Members present

1	Prof. (Dr.)Sibapriya Mukherjee	Professor, Civil Engg. Dept. JU, External member expert of BOS committee, Narula Institute of Technology
2	Prof. (Dr) SantanuBhanja	Professor, HOD Civil Engg. Dept. NITTTR, MAKAUT nominated External member expert of BOS committee, Narula Institute of Technology
3	Mr. Debasish Dutta	General Manager, INSDAG
4	Prof. (Dr.)Biman Mukherjee	Professor and H.O.D (Civil Engg.Dept.), NiT
5	Prof. Pradeep Kumar Bhunya	Professor, Civil Engg.Dept, NiT
6	Prof. Harish Ch Giri	Professor, Civil Engg.Dept, NiT
7	Prof. Sudip Basak	Professor, Civil Engg.Dept, NiT
8	Prof. Biswajit Mukherjee	Professor, Civil Engg.Dept, NiT
9	Ashimanta Sen Gupta	Asso. Professor, Civil Engg.Dept, NiT
10	Arpita Mandal	Asso. Professor, CE, NiT
11	Tanmay Laha	Asso. Professor, CE, NiT
12	Rajkumar Banerjee	Asso.Professor, CE, NiT
13	Abhishek Hazra	Asst.Professor, CE, NiT
14	Arya Banerjee	Asst.Professor, CE, NiT
15	Samirendra Mukhopadhyay	Asst.Professor, CE, NiT
16	Puja Halder	Asst.Professor, CE, NiT
17	Subhojit Chatteraj	Asst.Professor, CE, NiT
18	Poulami Ghosh	Asst.Professor, CE, NiT
19	Baibasatwa Das	Asst.Professor, CE, NiT
20	Anwasha Ghosh	Asst.Professor, CE, NiT
21	Subhankar Dey	Asst.Professor, CE, NiT
22	Anasuya Mandal	Asst.Professor, CE, NiT
23	Shiladitya Mandal	Asst.Professor, CE, NiT
24	Souvik Sharma	Asst.Professor, CE, NiT
25	Abhishek Sasmal	Asst.Professor, CE, NiT
26	Aritra Ghosh	Asst.Professor, CE, NiT
27	Prithwiraj Sarkar	Asst.Professor, CE, NiT
28	Sayan Amin	Asst.Professor, CE, NiT
29	Abhisikta Sinha	Asst.Professor, CE, NiT
30	Sujoy Sarkar	Asst.Professor, CE, NiT
31	Abhipriya Halder	Asst.Professor, CE, NiT

J. Mandal
HOD Civil Engineering Dept.
Narula Institute of Technology

Meeting was presided over by Prof. (Dr.) Sibapriya Mukherjee, Professor, Civil Engineering Department, Jadavpur University.

The following resolutions were adopted after detail deliberation

Agenda Item No. 1: Action required based on Academic Audit score: (As Annexure-1)

Resolution:

HOD, Department of Civil Engineering, NiT addressed to the chair giving thanks and personally briefed about the Academic audit score that Civil Engineering Department have received and many faculty members gave many suggestions to improve the Academic audit score. Some of the suggestions are:

- Introduction few new training program
- Revision of the syllabus

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been Approved and accepted.

Agenda Item No. 2: Approval Of Paper Setter Name: (As Annexure-2)

Resolution:

HOD, Department of Civil Engineering, NiT placed the list of Paper setters for the end semester examination of UG program me for ODD semester subjects before the BOS. It was also informed that all paper setters shall prepare two sets of question papers, to enable moderators to choose questions. Paper setters shall prepare question for both regular and backlog students. Format for the question paper will be distributed soon. BOS approved the list which shall be forwarded to Controller of Examination.

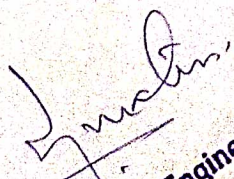
Agenda Item No.3: To consider running of value added courses.

Resolution:

HOD placed a list of value added courses to be offered during the coming semester break for consideration of the Committee. After discussion the following courses have been selected. Committee further suggests defining a suitable content in the form for brochure before enrollment of the students.

List of value added courses:

- a. Revit and Total station
- b. Prosteel and 3D Max
- c. MS Projects and Primavera
- d. Modern construction Methodology


HOD Civil Engineering Dept.
Narula Institute of Technology

- e. Staad Pro, Staad Foundation
- f. Sewage/Water treatment Plant

It has been decided that this list will be forwarded to Training and Placement Department for conducting/coordinating training on this topic.

Agenda Item No. 4: Departmental Budget:

Resolution:

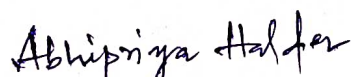
Another important agenda was to get the departmental budget Approved by BOS committee before placing same to Management. Departmental head placed the Budget for next semester which includes laboratory equipment / instruments, repair and maintenance, stationary, Computer and other IT requirements. Requirement has been discussed and getting the justifications, BOS approved the Departmental Budget for forwarding same to higher authority for further action.


Agenda Item No. 5: Any other matter with the permission of the chair

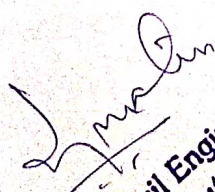
Resolution:

The committee wholeheartedly supported the process of properly displaying Proper manuals and laboratory experiments procedures including test and apparatus/instrument names in each lab.

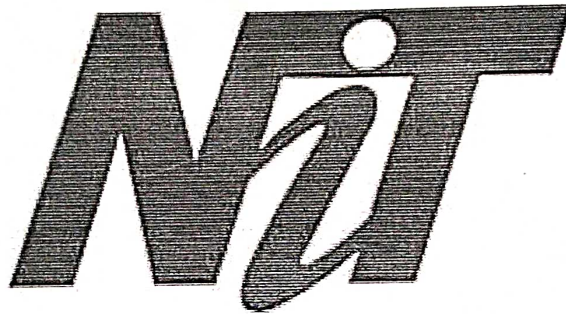
Meeting ended with vote of thanks to the expert member of the committee.


Mr. Abhipriya Halder
Departmental Coordinator
BOS, CE Department


Prof. (Dr.) Biman Mukherjee
HOD & Chairperson
BOS, CE Department
**HOD Civil Engineering Dept.
Narula Institute of Technology**


**HOD Civil Engineering Dept.
Narula Institute of Technology**

Narula Institute of Technology
81 Nilgunj Road, Kolkata – 700109



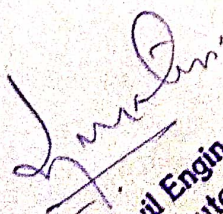
**MINUTES OF THE BOS MEETING 2021,
CIVIL ENGINEERING DEPARTMENT FOR
M.TECH HELD ON 23/11/2021 AT
2.30 PM**

(Through Blended mode)

MINUTES OF THE MEETING OF THE BOS HELD ON 23/11/2021 AT 2:30 PM

Members present

1	Prof. (Dr.)Sibapriya Mukherjee	Professor, Civil Engg. Dept. JU, External member expert of BOS committee, Narula Institute of Technology
2	Prof. (Dr) SantanuBhanja	Professor, HOD Civil Engg. Dept. NITTTR, MAKAUT nominated External member expert of BOS committee, Narula Institute of Technology
3	Mr. Debasish Dutta	General Manager, INSDAG
4	Prof. (Dr.)Biman Mukherjee	Professor and H.O.D (Civil Engg.Dept.), NiT
5	Prof. Pradeep Kumar Bhunya	Professor, Civil Engg.Dept, NiT
6	Prof. Harish Ch Giri	Professor, Civil Engg.Dept, NiT
7	Prof. Sudip Basak	Professor, Civil Engg.Dept, NiT
8	Prof. Biswajit Mukherjee	Professor, Civil Engg.Dept, NiT
9	Ashimanta Sen Gupta	Asso. Professor, Civil Engg.Dept, NiT
10	Arpita Mandal	Asso. Professor, CE, NiT
11	Tanmay Laha	Asso. Professor, CE, NiT
12	Rajkumar Banerjee	Asso.Professor, CE, NiT
13	Abhishek Hazra	Asst.Professor, CE, NiT
14	Arya Banerjee	Asst.Professor, CE, NiT
15	Samirendra Mukhopadhyay	Asst.Professor, CE, NiT
16	Puja Haldar	Asst.Professor, CE, NiT
17	Subhojit Chattoraj	Asst.Professor, CE, NiT
18	Poulami Ghosh	Asst.Professor, CE, NiT
19	Baibasatwa Das	Asst.Professor, CE, NiT
20	Anwasha Ghosh	Asst.Professor, CE, NiT
21	Subhankar Dey	Asst.Professor, CE, NiT
22	Anasuya Mandal	Asst.Professor, CE, NiT
23	Shiladitya Mandal	Asst.Professor, CE, NiT
24	Souvik Sharma	Asst.Professor, CE, NiT
25	Abhishek Sasmal	Asst.Professor, CE, NiT
26	Aritra Ghosh	Asst.Professor, CE, NiT
27	Prithwiraj Sarkar	Asst.Professor, CE, NiT
28	Sayan Amin	Asst.Professor, CE, NiT
29	Abhisikta Sinha	Asst.Professor, CE, NiT
30	Sujoy Sarkar	Asst.Professor, CE, NiT
31	Abhipriya Halder	Asst.Professor, CE, NiT


HOD Civil Engineering Dept.
Narula Institute of Technology

Meeting was presided over by Prof. (Dr.) Sibapriya Mukherjee, Professor, Civil Engineering Department, Jadavpur University.

The following resolutions were adopted after detail deliberation

Agenda Item No. 1: Action required based on Academic Audit score: (As Annexure-1)

Resolution:

HOD, Department of Civil Engineering, NiT addressed to the chair giving thanks and personally briefed about the Academic audit score that Civil Engineering Department have received and many faculty members gave many suggestions to improve the Academic audit score. Some of the suggestions are:

- Introduction few new training program
- Revision of the syllabus

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been Approved and accepted.

Agenda Item No. 2: Approval Of Paper Setter Name: (As Annexure-2)

Resolution:

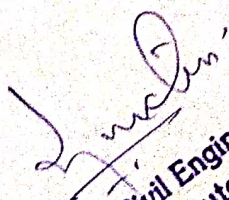
HOD, Civil, NiT placed the list of Paper setters for the odd semester examination for Odd semester of PG program me subject before the BOS. It was also informed that all paper setters shall prepare two set of question papers, to enable moderators to choose questions. Paper setters shall also prepare question for both regular and backlog students. Format for the question paper will be distributed soon. BOS approved the list which shall be forwarded to Controller of Examination.

Agenda Item No. 3: Any other matter with the permission of the chair

Resolution:

The committee wholeheartedly supported the process of properly displaying Proper manuals and laboratory experiments procedures including test and apparatus/instrument names in each lab.

Meeting ended with vote of thanks to the expert member of the committee.


HOD Civil Engineering Dept.
Narula Institute of Technology

Abhipriya Halder

Mr. Abhipriya Halder
Departmental Coordinator
BOS, CE Department

Biman Mukherjee

Prof. (Dr.) Biman Mukherjee
HOD & Chairperson
BOS, CE Department

**HOD Civil Engineering Dept.
Narula Institute of Technology**

Biman Mukherjee
HOD Civil Engineering Dept.
Narula Institute of Technology

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**MINUTES OF THE BOS MEETING 2022,
CIVIL ENGINEERING DEPARTMENT FOR
B.TECH HELD ON 23/03/2022 AT
11.30 AM**

(Venue: HOD's Cabin)

MINUTES OF THE MEETING OF THE BOS HELD ON 23/03/2022 AT 11:30 AM

Members present

1	Prof. (Dr.)Sibapriya Mukherjee	Professor, Civil Engg. Dept. JU, External member expert of BOS committee, Narula Institute of Technology
2	Prof. (Dr) SantanuBhanja	Professor, HOD Civil Engg. Dept. NITTTR, MAKAUT nominated External member expert of BOS committee, Narula Institute of Technology
3	Mr. Debasish Dutta	General Manager, INSDAG
4	Prof. (Dr.)Biman Mukherjee	Professor and H.O.D (Civil Engg.Dept.), NiT
5	Prof. Pradeep Kumar Bhunya	Professor, Civil Engg.Dept, NiT
6	Prof. Harish Ch Giri	Professor, Civil Engg.Dept, NiT
7	Prof. Sudip Basak	Professor, Civil Engg.Dept, NiT
8	Prof. Biswajit Mukherjee	Professor, Civil Engg.Dept, NiT
9	Ashimanta Sen Gupta	Asso. Professor, Civil Engg.Dept, NiT
10	Arpita Mandal	Asso. Professor, CE, NiT
11	Tanmay Laha	Asso. Professor, CE, NiT
12	Rajkumar Banerjee	Asso.Professor, CE, NiT
13	Abhishek Hazra	Asst.Professor, CE, NiT
14	Arya Banerjee	Asst.Professor, CE, NiT
15	Samirendra Mukhopadhyay	Asst.Professor, CE, NiT
16	Puja Haldar	Asst.Professor, CE, NiT
17	Subhojit Chattoraj	Asst.Professor, CE, NiT
18	Poulami Ghosh	Asst.Professor, CE, NiT
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21	Subhankar Dey	Asst.Professor, CE, NiT
22	Anasuya Mandal	Asst.Professor, CE, NiT
23	Shiladitya Mandal	Asst.Professor, CE, NiT
24	Souvik Sharma	Asst.Professor, CE, NiT
25	Abhishek Sasmal	Asst.Professor, CE, NiT
26	Aritra Ghosh	Asst.Professor, CE, NiT
27	Prithwiraj Sarkar	Asst.Professor, CE, NiT
28	Sayan Amin	Asst.Professor, CE, NiT
29	Abhisikta Sinha	Asst.Professor, CE, NiT
30	Sujoy Sarkar	Asst.Professor, CE, NiT
31	Abhipriya Halder	Asst.Professor, CE, NiT

Meeting was presided over by Prof. (Dr.) Sibapriya Mukherjee, Professor, Civil Engineering Department, Jadavpur University.

The following resolutions were adopted after detail deliberation

Agenda Item No. 1: Action required based on Academic Audit score: (As Annexure-1)

Resolution:

HOD, Department of Civil Engineering, NiT addressed to the chair giving thanks and personally briefed about the Academic audit score that Civil Engineering Department have received and many faculty members gave many suggestions to improve the Academic audit score. Some of the suggestions are:

- Introduction few new training program
- Revision of the syllabus

After detail discussion, Proposition for improving academic and administrative performance of Civil Engineering Department have been Approved and accepted.

Agenda Item No. 2: Approval Of Paper Setter Name: (As Annexure-2)

Resolution:

HOD, Department of Civil Engineering, NiT placed the list of Paper setters for the end semester examination for ODD semester subjects before the BOS. It was also informed that all paper setters shall prepare two sets of question papers, to enable moderators to choose questions. Paper setters shall prepare question for both regular and backlog students. Format for the question paper will be distributed soon.

BOS approved the list which shall be forwarded to Controller of Examination.

Agenda Item No.3: Moderators Name Approval

HOD, Civil Engineering Department, NiT placed a list of Moderators for end semester examination which has also been accepted and approved by the committee.

This approved list of moderator subject wise shall be forwarded to Controller examination for implementation.

Agenda Item No. 4: Departmental Budget:

Resolution:

Another important agenda was to get the departmental budget Approved by BOS committee before placing same to Management. Departmental head placed the Budget

for next semester which includes laboratory equipment / instruments, repair and maintenance, stationary, Computer and other IT requirements. Requirement has been discussed and getting the justifications, BOS approved the Departmental Budget for forwarding same to higher authority for further action.

Agenda Item No. 5: Any other matter with the permission of the chair

Resolution:

The committee wholeheartedly supported the process of properly displaying Proper manuals and laboratory experiments procedures including test and apparatus/instrument names in each lab.

Meeting ended with vote of thanks to the expert member of the committee.



Prof. (Dr.) Biman Mukherjee
HOD & Chairperson
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**MINUTES OF THE BOS MEETING 2022,
CIVIL ENGINEERING DEPARTMENT FOR
B.TECH HELD ON 19/09/2022 AT
11.30 AM**

(Venue: HOD's Cabin)

MINUTES OF THE MEETING OF THE BOS HELD ON 19/09/2022 AT 11:30 AM

Members present

1	Prof. (Dr.)Sumit Kumar Biswas	Professor, Civil Engg. Dept. JU, External member expert of BOS committee, Narula Institute of Technology
2	Prof. (Dr) Santanu Bhanja	Professor, HOD Civil Engg. Dept. NITTTR, MAKAUT nominated External member expert of BOS committee, Narula Institute of Technology
3	Mr. Debasish Dutta	General Manager, INSDAG
4	Prof. (Dr.)Biman Mukherjee	Professor and H.O.D (Civil Engg.Dept.), NiT
5	Dr. Sibapriya Mukherjee	Professor, Civil Engg.Dept, NiT
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24	Shiladitya Mandal	Asst.Professor, CE, NiT
25	Souvik Sharma	Asst.Professor, CE, NiT
26	Abhipriya Halder	Asst.Professor, CE, NiT

Members Absent:

01	Abhisikta Sinha	Asst.Professor, CE, NiT
02	Sujoy Sarkar	Asst.Professor, CE, NiT

Meeting was presided over by Prof. (Dr.) Sumit Kumar Biswas, Professor, Civil Engineering Department, Jadavpur University.

The following resolutions were adopted after detail deliberation

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Agenda Item No. 4: Departmental Budget:

Resolution:

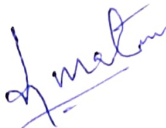
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Resolution:

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